

# *Tricia Nicole Events*

*Wedding Coordinator and Consultant*  
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## *Full Planning*

PROVIDES FULL PLANNING FOR CLIENTS WHO ARE EXTREMELY BUSY, PLANNING FROM OUT OF TOWN, OR WHO SIMPLY WISH TO HAVE THINGS TAKEN CARE OF ON THEIR BEHALF. PLANNING A SUCCESSFUL EVENT REQUIRES PATIENCE, EXTENSIVE RESEARCH AND KNOWLEDGE IN MANY AREAS. THE EVENT INDUSTRY IS VAST AND THE CHOICES OF VENDORS CAN BE OVERWHELMING. THIS FULL PLANNING SERVICE ALLEVIATES ALL THE STRESS. THIS SERVICE INCLUDES EVENT DESIGN, BUDGET MANAGEMENT, VENUE INSPECTIONS AND SELECTIONS, VENDOR INTERVIEWS AND SELECTION BASED ON YOUR LIKES AND BUDGET, PRICE NEGOTIATION AND CONTRACT REVIEW, ASSISTANCE WITH ALL EVENT RELATED PRINTED STATIONARY AND SELECTION ASSISTANCE WITH FAVORS AND OTHER PERSONAL ITEMS FOR YOUR BIG DAY. ALL “DAY OF” COORDINATION SERVICES ARE ALSO INCLUDED SO THAT WE MAY SEE ALL THE DETAILS THROUGH AND PRESENT YOU WITH YOUR FLAWLESS, UNFORGETTABLE EVENT.....WE WILL BE THERE FOR YOU EVERY STEP OF THE WAY!

\$6,500.00

## *Partial Planning*

PARTIAL PLANNING IS DESIGNED FOR CLIENTS WHO NEED HELP IN NARROWING DOWN ALL THE CHOICES, WANT A SHOULDER TO LEAN ON, BUT WANT TO TAKE CONTROL OF THEIR CHOICES AND THE DESIGN OF THE EVENT. YOU'LL PLAN AND EXECUTE YOUR DREAM EVENT WHILE ENJOYING THE SECURITY OF HAVING OUR SERVICES THERE TO GUIDE YOU. WE'LL PROVIDE YOU WITH REFERRALS FOR REPUTABLE VENDORS, AS WELL AS ALL THE INSIGHT CONSULTATION YOU'LL NEED FROM CATERING TO DECOR TO ETIQUETTE. IT'S LIKE HAVING A BEST FRIEND THERE TO HELP YOU ALONG THE WAY, INSTEAD OF HAVING TO DO ALL THE LEGWORK ON YOUR OWN. “DAY OF” COORDINATION SERVICES ARE ALSO INCLUDED IN THIS PACKAGE.

\$4,500.00

## *“Day of” Coordination*

FOR THE CLIENT WHO WANTS TO PLAN THEIR OWN EVENT, WHICH IS SOMETIMES PART OF THE FUN, YOU MAY CONSIDER “DAY OF” COORDINATION. THAT WAY YOU WON'T HAVE TO WORRY ABOUT THE DETAILS ON YOUR SPECIAL DAY. SIMPLY ENJOY YOURSELF! WE WILL MEET WITH YOU AT YOUR VENUE TO DISCUSS YOUR PLANS, REVIEW ALL OF YOUR CONTRACTS. FOR WEDDINGS WE WILL ATTEND YOUR REHEARSAL (ON THE DAY BEFORE) TO ORGANIZE PARTY PLACEMENT FOR THE PROCESSIONAL AND COORDINATE ANY TIMING ASPECTS OF THE CEREMONY. ON THE DAY OF YOUR EVENT WE WILL GREET YOUR VENDORS UPON ARRIVAL, RECEIVE DELIVERIES, OVERSEE SETUP (LIGHTING CANDLES, PLACING FAVORS, PLACE CARDS AS NECESSARY), ENSURE THE VENDORS ARE PROVIDING ALL SERVICES FOR WHICH THEY'VE BEEN CONTRACTED, DIRECT GUESTS FROM VENUE TO VENUE, COORDINATE TIMING OF RECEPTION ACTIVITIES (FOR WEDDINGS THIS WOULD BE FIRST DANCE, TOAST, CAKE CUTTING, BOUQUET AND GARTER TOSS), (FOR BAR/BAT MITZVAH THIS WOULD BE, CANDLE LIGHTING, SPEACHES, VIDEO MONTAGE). WE WOULD DISTRIBUTE FINAL PAYMENTS AND TIPS TO VENDORS ON YOUR BEHALF, COLLECT PERSONAL ITEMS AT THE END OF THE EVENING (AND DELIVER TO APPROPRIATE PERSON OR LOCATION FOR SAFE KEEPING), AND ENSURE THAT EVERYTHING AT THE VENUE IS CLEANED ACCORDING TO CONTRACT. THE BEST ASPECT OF OUR “DAY OF” SERVICE IS THAT IF A PROBLEM SHOULD ARISE YOU WILL NOT BE APPROACHED TO SOLVE IT. AS YOUR COORDINATOR WE TAKE CARE OF ALL OF THE “BEHIND THE SCENES” SETUP AND ANY ISSUES THAT MAY COME UP. YOU SHOULD NOT BE BOTHERED ON YOUR BIG DAY, YOU SHOULD ENJOY EVERY MINUTE OF IT.

\$2,500.00